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| [www.thefertilityinstitute.co.uk](http://www.thefertilityinstitute.co.uk) **WALES FERTILITY INSTITUTE**Neath Port Talbot Hospital, Baglan Way, Port Talbot, SA12 7BXUniversity Hospital of Wales, Heath Park View, Cardiff, CF14 4XW  |

Dyddiad/Date:

**Private & Confidential**

Name

Address 1

Address 2

Postcode

**IMPORTANT – PLEASE COMPLETE & RETURN FORM TO** **SBU.WFIAndrologyTeam@wales.nhs.uk**

Dear

**NHS number:**

Hospital number:

As part of our review process, we are contacting you because you have frozen samples in storage with us. You may already be aware that funding from our commissioning team (NHS Wales Joint Commissioning Committee, or WJCC) is only provided for the initial ten years of storage; following this, a review must be undertaken to determine whether you are eligible for further funded storage, or if responsibility for storage costs needs to be handed over to patients as the owners of the samples. WFI are required to submit an IPFR (Individual Patient Funding Request) to the WJCC to request funding for ongoing storage.

Before we can submit an IPFR for further funded storage, **we need to ensure the information we hold on file for you is correct and up to date and** **we need confirmation of whether or not you would like keep your samples in storage**.

Therefore, please can you provide your up-to-date details and confirm your decision regarding ongoing storage in the table below. If you no longer wish to keep your samples in storage, please let us know so we can issue the necessary consent form.

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Date of birth |  |
| Address & Postcode |  |
|  |
| Telephone number(s) |  |
| Email address  |  |
| Preferred Contact Method for future correspondence: | [ ]  Text[ ]  Email[ ]  Post |
| Do you have a partner that you would like to permit to use your samples in the event of your death or mental incapacity? *If yes, please complete the following table with partner’s details. We will contact you again to arrange new consent forms* | Yes / No |
| Do you want your samples to remain in storage? *If no, we will contact you again to arrange completion of the appropriate consent form* | Yes / No |

**Partner’s details (if applicable)**

|  |  |
| --- | --- |
| First name |  |
| Surname |  |
| Date of birth |  |
| Address & Postcode |  |
|  |
| Telephone number(s) |  |
| Email address  |  |
| Preferred Contact Method for future correspondence: | [ ]  Text[ ]  Email[ ]  Post |

**Please complete and return this form via email to** **SBU.WFIAndrologyTeam@wales.nhs.uk** **or via post to one of the addresses shown above. You may also scan the QR code below and complete the form on-line**



For information, we have provided a summary below of the eligibility criteria for NHS funded treatment, as per the WJCC commissioning policy. If/when you are looking to return to WFI to use your preserved gametes, you will need to meet the eligibility criteria outlined within this policy for funded treatment. Alternatively, WFI offers fee-paying services for those who do not meet the criteria for funding; if you would like further information on costs or arranging an appointment, please visit our website at [www.thefertilityinstitute.co.uk](http://www.thefertilityinstitute.co.uk) or contact us at sbu.wfifp@wales.nhs.uk.

**ELIGIBILITY ACCESS CRITERIA FOR NHS FUNDED TREATMENT**

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| **Female Age**  | Patients need to be at least 20 years old. Patients below the age of 40 years may be offered up to two cycles of NHS funded IVF, if this option remains clinically appropriate. Patients must be referred before the age of 39 years and 6 months to be considered for two cycles. Women aged between 40 and 42 years who meet the access criteria are entitled to one cycle of IVF, with or without ICSI, provided the following 3 criteria are also fulfilled: * They have never previously had IVF treatment
* There is no evidence of low ovarian reserve
* There has been a discussion of the additional implications of IVF and pregnancy at this age
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| **Male Age**  | Men must be aged 55 years or younger. |
| **Existing Children**  | NHS funded treatment is available for couples where one of the partners does not have any living children (biological or adopted) and for single women/men that do not have any living children (biological or adopted).  |
| **Body Mass Index (BMI)** | The female patient accessing IVF treatment must have a BMI of at least 19 and up to and including 30. Female patients with a BMI below 19 that are ovulating normally may be treated at the discretion of the clinician. Men with a BMI of 30 or over should be informed that this may result in reduced fertility.  |
| **Sterilisation**  | Sub-fertility is not the result of a sterilisation procedure in either partner/single woman/single man (this does not include conditions where sterilisation occurs as a result of another medical problem). Couples/single women/single men who have undertaken a reversal should not be referred for treatment. |
| **Smoking**  | Where either of the couple/single woman/single man smokes, the patient is not eligible. Only patients who agree to take part in a supported programme of smoking cessation will be accepted onto the IVF treatment waiting list and must be non-smoking at the time of treatment. |
| **Previous Reproductive Treatment**  | For single patients, three or more IVF cycles by the patient will exclude any further NHS IVF treatment. For couples, three or more IVF cycles by either partner will exclude any further NHS IVF treatment. Previous cycles whether NHS or privately funded will be taken into account. |
| **Subfertility** | Subfertility must be demonstrated before there can be access to NHS funded IVF treatment. Subfertility for heterosexual couples is defined as inability to conceive after 2 years unprotected intercourse or a fertility problem demonstrated at investigation. Subfertility for same sex couples/single women/single men is defined as no live birth following insemination at or just prior to the known time of ovulation on at least six non-stimulated cycles or a fertility problem demonstrated at investigation. For same sex couples/single women/single men, the non-stimulated cycles may be achieved through a private arrangement or through NHS-provided Intra-uterine insemination (IUI) with donor sperm. Where donor sperm is needed to undertake IUI, the donated sperm will be funded by JCC, but not the IUI procedure; this is the responsibility of the local Health Boards. In women aged 40-42 years there is also no evidence of low ovarian reserve. |

Yours sincerely

**Wales Fertility Institute**